

Allentown Neighborhood Improvement Zone Development Authority
PROJECT REVIEW COMMITTEE
MEETING MINUTES

October 22, 2025

America On Wheels
5 North Front Street, Allentown, PA

Attendance:

Project Review Committee Members: Pedro Torres (Chairperson), Tiffany Polek and Seymour Traub, Esquire, attended in person. Dr. Ann Bieber was absent.

Public Improvement Committee Members Present: Jennifer Gomez and Jane Heft

Board Staff: Steve Bamford (Executive Director), Selma Ritter (Manager, Finance and Administration) and Jerome B. Frank (Solicitor).

Presenters: Mark Hartney (City of Allentown); and Robert Dilorenzo (City Center Group).

Members of the Public. The media and members of the public were present.

1. **Call to Order.** The Project Review Committee meeting was called to order by Chairperson Pedro Torres at 5:00 p.m. The meeting had been dutifully advertised in advance.
2. **Approval of June 18, 2025 Meeting Minutes.** A motion to approve the June 18, 2025 meeting minutes, as written, was made by S. Traub and seconded by T. Polek. The public was given the opportunity to comment. No comment(s) or change request(s) were received. The minutes were approved by a vote of 3-0.
3. **Public Comment on all Matters to be Acted Upon.** Members of the public were present, but comments were deferred until matters were to be acted upon.
4. **Old Business.** None.
5. **New Business.** S. Bamford provided an introduction and explanation of the meeting format. This meeting of the Project Review Committee ("PRC") is to consider the application to transfer .41 acres into the Neighborhood Improvement Zone ("NIZ") for the benefit of the N. 7th Streetscape Project, while removing .41 acres of Bucky Boyle Park from the NIZ. Should the PRC recommend the parcel transfer, the Public Improvement Committee ("PIC") will immediately convene to consider the N. 7th Street Linden to Chew Streetscape Improvements project application. There is one PowerPoint to present both the transfer and project applications. Members of the Public Improvement Committee are also in attendance. Mark Hartney from the City of Allentown is present to deliver the presentation to the members of both committees and address any questions.

a. **Application for Transfer into NIZ for N. 7th Streetscape Project – City of Allentown and City Center Group.** M. Hartney explained the proposed streetscapes project will encompass the west side of N. 7th Street from Linden to Turner Street which is already in the NIZ, and both sides of N. 7th Street from Turner to Chew Street that are not currently within the NIZ. The project would require .41 acres of public right-of-way to be transferred into the NIZ and .41 acres of Bucky Boyle Park to be removed from the NIZ.

The presentation defined the project area; documented existing conditions including missing trees, cracked and uneven sidewalks, outdated parking meters and a damaged crosswalk; and described the scope of proposed improvements including new trash and recycling receptacles, bike rack, parking kiosks, sidewalks and street trees.

The funding request is for \$2,200,000.

S. Traub made a motion to recommend the Application for Transfer into NIZ for N. 7th Streetscape Project advance to the ANIZDA Board for consideration. T. Polek seconded the motion. The public was given the opportunity to comment. No comment(s) were received. The motion was approved by a vote of 3-0.

6. **Adjournment.** The PRC meeting was adjourned at 5:18 p.m.

Respectfully Submitted,



Pedro Torres, Jr., Chairperson