

Allentown Neighborhood Improvement Zone Development Authority
PUBLIC IMPROVEMENT COMMITTEE
(immediately following Project Review Committee meeting)

MEETING MINUTES

October 22, 2025

America On Wheels
5 North Front Street, Allentown, PA

Attendance.

Public Improvement Committee Members: Pedro Torres, Jr. (Chairperson), Jennifer Gomez, Jane Heft and Seymour Traub, Esquire.

Board Staff: Steve Bamford (Executive Director), Selma Ritter (Manager, Finance and Administration) and Jerome B. Frank (Solicitor).

Members of the Public. The media and members of the public were present.

1. **Call to Order.** The Public Improvement Committee meeting was called to order by Chairperson Pedro Torres at 5:18 p.m. The meeting had been dutifully advertised in advance.
2. **Approval of April 29, 2025 Meeting Minutes.** A motion to approve the April 29, 2025 meeting minutes, as written, was made by S. Traub and seconded by J. Heft. The public was given the opportunity to comment. No comment(s) or change request(s) were received. The minutes were approved by a vote of 4-0.
3. **Public Comment on all matters to be acted upon.** Members of the public were present, but comments were deferred until matters were to be acted upon.
4. **Old Business.** None.
5. **New Business.**
 - a. **N. 7th St Linden - Chew Streetscape Improvements – City of Allentown and City Center Group.** S. Bamford stated, as of today, the \$10,000,000 line of credit available to fund public improvement projects had an outstanding balance of \$213,750. There is also currently \$4,269,591 available in the Project Fund account to fund public improvement projects.

P. Torres noted for the record that all of the Public Improvement Committee members were in attendance for Mark Hartney's presentation of the N. 7th St Linden to Chew Streetscape Improvements Project application during the PRC meeting.

S. Traub made a motion to recommend the N. 7th St Linden to Chew Streetscape Improvements Project advance to the ANIZDA Board for consideration. J. Gomez seconded the motion. The public was given the opportunity to comment. No comment(s) were received. The motion was approved by a vote of 4-0.

6. **Adjournment**. The PIC meeting was adjourned at 5:23 p.m.

Respectfully Submitted,

A handwritten signature in black ink, consisting of a large, stylized 'P' followed by several loops and a horizontal line extending to the right.

Pedro Torres, Jr., Chairperson